**Climate Impact Interview**

**Question Set and Recording Template**

Thank you for agreeing to be interviewed for this project. The information you provide will help **[name of organisation/partnership]** understand:

* how climate change adaptation links to your organisation’s priorities
* how your organisation has been or could be impacted by extreme weather and climate change
* work that is already underway to manage the impacts of extreme weather and climate change.

Bringing this information together across **[name of organisation/partnership]** partners will help to identify shared priorities for climate change adaptation.

**Organisation:**

**Interviewer(s):**

**Participant Name, Role and Service/Department:**

**Date:**

SECTION 1: ORGANISATIONAL AIMS AND ACTIVITIES

*This section of the interview aims to collect basic information about the organisation to help us learn more about you.*

***Q1. What are the aims of the organisation?***

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***Q2. What are the main services and activities that the organisation provides or carries out?***

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***Q3. Does the organisation own/operate any facilities, premises and infrastructure?***

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***Q4. Who are your clients/service users/ customers?***

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***Q5. How many staff work as part of the organisation and what are their roles (e.g. office based, outdoors, remote working)?***

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***Q6. Which partner organisations do you work with (e.g. have joint projects with, provide services for, share facilities with)?***

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***Q7. What are the priority projects or areas of work that your organisation is focused on over the next 1 – 3 years? This could include continuation of existing projects and activities and/ or new projects.***

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SECTION 2: IMPACTS OF WEATHER AND CLIMATE ON THE ORGANISATION

*This section of the interview asks questions that will help us to understand how changes in weather and climate are affecting the priorities or projects that matter most to your organisation.*

***Q8. For each priority/project identified in Q7, please answer the questions below:***

***Priority 1:***

1. ***Name/ brief description* *of the priority/ project***

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1. ***What area does the priority/project cover (whole areas or specific communities/ locations)?***

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1. ***What benefits are you seeking to achieve?***

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1. ***Which partners are involved in delivering the project/priority?***

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1. ***How have/could severe weather events (storms, very heavy rain, extreme cold or extreme heat) affect the project/priority?***

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1. ***How have/could long term changes such as increases in temperature, rainfall, sea level rise and coastal change affect the project/priority?***

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1. ***How does/would this affect your organisation, clients and partner organisations?***

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1. ***How is/could the health and wellbeing of people and the wider community be affected?***

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1. ***How is/could the natural environment be affected?***

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1. ***How are/could budgets be affected?***

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***Repeat for any additional priority projects identified.***

SECTION 3: HOW IMPACTS ARE BEING MANAGED CURRENTLY

*This section of the interview aims to identify plans or actions that are already in place to manage the impacts of weather and climate for the projects/priorities that you identified.*

***Q9. What, if anything, is already being done by your organisation to manage/increase resilience to the impacts of weather/climate for:***

1. ***the priorities that we have discussed?***

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1. ***the organisation as a whole?***

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**Q10. *How do/could actions taken by your organisation benefit partner organisations?***

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***Q11. What, if anything is being done by partner organisations to manage/increase resilience to the impacts of weather/climate for:***

1. ***the priorities that we have discussed?***

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1. ***the organisation as a whole?***

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***Q12. How are/could these partner actions benefit your organisation?***

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***Q13. Has increased likelihood of impacts such as damage and disruption caused by severe weather and long-term changes in climate been factored into planning for the future? If yes – how has this been done?***

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***Q14. What are the barriers to managing/increasing resilience to the impacts of weather/ climate for the organisation?***

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***Q15. What are the opportunities to improve preparedness and increase resilience to the impacts of weather and climate?***

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***Q16. How has or might Covid-19 response and recovery influenced your organisation’s working practices? How do you think these changes might affect your organisation’s ability to manage/increase resilience to the impacts of weather/climate?***

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***Q17. Do you feel you have sufficient information on the effects of climate change in the Outer Hebrides to be able to plan your work effectively? What data or knowledge do you need?***

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***Q18. Is there anything else you would like to add?***

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